

# TABE Guidance for In-School JAG

This guidance only applies to In-School JAG.

In situations where there is discrepancy between this guidance and local policy, the local policy should be heeded.

## General Guidance

- Using TABE Online is recommended whenever possible.
- The Survey version of TABE is required for this cohort.
- Four function calculators may be used but only on the Applied Math subtest. For Math Computation a student may use scratch paper but no calculator.
- Read the directions directly from the test directions booklet. This ensures consistency across programs, and minimizes chances of leaving vital information out of instructions delivered to students.
- It is recommended that you use Levels M and/or D to test most students. These two levels cover the widest range of grade levels and will give the most accurate scores for most students.

## Pre-Testing

<u>Content Area</u>	<u>#Items</u>	<u>Testing Time</u>
Reading	25	:25
Math Computation	25	:15
Applied Math	25	:25
Totals	75	:65

- Split the test up over multiple days. Allow plenty of time for students to take the test. Each sub-test must be completed in one sitting, but the different tests can be taken over several days. Remember to factor in set up time and everything else when you are planning for the TABE.
- It is required to have all youth pre-test scores in all tracking systems within 60 days of their enrollment. Plan ahead so you have plenty of time to enter scores after students have taken the assessment.
- TABE 9 should be the Pre-Test form and TABE 10 should be the Post-Test form.. Switching forms allows for students to be accurately assessed.
- Inform students that they will not have to take the TABE test again if they score well. Students do not need to be post-tested in any area in which they score above Basic Skill Deficiency (9.0 or higher).

## Post-Testing

- Post-Testing should occur when students are most motivated to achieve. The idea is to test at such a time that optimizes gains. Perhaps your students will be most motivated right before Spring Break or after doing well in a difficult class. Do NOT wait until the end of the year when they are being over-tested.
- Students only need to be Post-Tested in areas where they scored 8.9 or lower on the Pre-Test. If a student only scores low in one subject area, then the student only needs to be Post-Tested in that area. For the subject of Math, BSD will be measured from the Total Math Score. If a student needs to be post-tested, then the student will need to be post-tested in both math subtests. If a student does not test BSD in any area, then his or her pre-test scores should also be entered as their post-test scores.